



Guidelines for Side Meetings
In Supplement to the 6th Global Health Security Agenda
Ministerial Meeting
Dates of Virtual Side Meetings: 15 October 2020 – 5 November 2020

The 6th GHSA Ministerial Meeting under the theme of “Bridging Cooperative Action for Global Health Security” will take place virtually on November 18-20, 2020 and will be hosted by Thailand.

Due to the global COVID-19 situation and virtual format of the GHSA Ministerial Meeting, all side events will be held virtually, prior to the Ministerial Meeting. Thailand has made serious considerations to ensure that the objectives of the Ministerial Meeting can still be met via a virtual meeting. To accommodate and engage the attendees, multiple platforms will be offered for participants to access the meeting and interactive functions will be made available.

Remarks

The deadline to submit a proposal for a side meeting is: **August 31, 2020**

Respond by submitting your proposal to the Thailand GHSA Coordinating Unit at thai.ghsacounit@gmail.com and CC the GHSA Chair, Netherlands at GHSA-NL@minvws.nl

Proposals will be reviewed by the organizing committee for the Ministerial Meeting.

GHSA 2024 Framework Target

By 2024, more than 100 countries that have completed an evaluation of health security capacity will have undergone planning and resource mobilization to address gaps, and will be in the process of implementing activities to achieve impact. These countries will strengthen their capacities and demonstrate improvements in at least five technical areas to a level of ‘Demonstrated Capacity’ or comparable level, as measured by relevant health security assessments, such as those conducted within the WHO IHR Monitoring and Evaluation Framework.

Ministerial Meeting Objectives:

The objectives aim to reaffirm the critical role that GHSA 2024 plays in catalyzing multi-sectoral action to reach global targets for health security by focusing on top priorities, challenges, needed changes and actions.

- 2.1 To foster coordination with relevant sectors including foreign affairs, security, finance, transportation, defense, and the private sector in realizing GHSA goals, specific roles and actions*
- 2.2 To promote multi-disciplinary engagement across human, animal, and environmental health sectors*
- 2.3 To share best practices, specific resources, and concrete actions for members aligning with the GHSA 2024 Framework*
- 2.4 To foster greater financial preparedness to support capacity strengthening to prevent, detect and respond to disease outbreaks.*



IMPORTANT DEADLINES

1. Submission of the proposal to the Thailand GHSA Coordinating Unit: **August 31, 2020**
2. Schedule side meetings to take place between **October 15, 2020 to November 5, 2020**
3. Each side meeting organizer is required to submit both a final report and presentation to Thailand by **November 11, 2020 (one week prior to reporting back)**
4. The organizers of all side meetings will report back summary presentations of their meetings on **November 18, 2020**, virtually, followed by a discussion.
5. During the Plenary Session on **November 19, 2020**, the key messages from the side meetings will be presented by the Ministerial Meeting organizer.

Please complete all sections of this document to submit your proposal to organize a side meeting at the GHSA Ministerial Meeting.

Side Meeting Title: _____

Side Meeting Host Action Package(s)/Country(ies)/Organization(s): _____

Point of Contact Name: _____

Point of Contact Email address: _____

Meeting Type (select one): Invitation Only or Open for All Interested Participants

Side Meeting Description:

The Side Meeting description should include:

- Background
- Objective(s)
- Lecturers/speakers/facilitators
- Manner in which the proposed side meeting aligns with one or more of the Ministerial Meeting objectives and the way in which it contributes to the GHSA 2024 Framework Target (*see above*)

In addition, please fill out the following table with activities and agenda in its entirety:

No	Topic(s)	Speaker(s) and Moderator(s)	Duration (hours)	Convening format (e.g. keynote, panel discussion, open discussion, etc.)	Virtual meeting components (e.g. Pre-recordings, tele-conference, live, etc.)
1					
2					
3					
	Add additional rows as needed				



Context, themes, and outcomes

Topic 1:

Rationale:

Expected key outputs:

Topic 2:

Rationale:

Expected key outputs:

Topic 3:

Rationale:

Expected key outputs:

Add additional topics as needed

Proposed Side Meeting date(s) and time(s) (Indochina Time)

Side meetings can be held multiple times virtually from October 15, 2020 to November 5, 2020

Date/Time	9.00 am.- 12.00 pm.	1.00 pm.- 4.00 pm.	4.00pm – 7.00pm	Other time (please specify)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Expected number of participants: _____

Roles and Contributions of Side Meeting Host

Organization, preparing the materials, facilitating sessions, inviting participants, submitting final report and presentation, reporting back on November 18.

Please specify additional requests for your proposed side meeting:

Roles and Contributions of Ministerial Meeting Host (Thailand)

Thailand will provide the virtual platform to host the meeting. Each of the above sections must be filled out completely to effectively implement the virtual components and details of the meeting.